






**POLICY REGARDING THE PROCESSING OF PERSONAL DATA DURING EVENTS
PURSUANT EU REGULATION 2016/679 (GDPR) AND NATIONAL LEGISLATION ON PRIVACY**


	TITOLARE DEL TRATTAMENTO	Fondazione MAIRE – Ente del Terzo Settore (“Fondazione” o “Titolare”) Piazzale Flaminio, 9 – 00196 Rome, Italy Tax ID.: 96477180580 T.: +39 06 4122 35303 PEC: fondazionemairetecnimont@pec.it E-mail : secretary@fondazionemaire.com
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	PERSONAL DATA PROCESSED DATA CONCERNING CHILD Common Data: Name, surname, e-mail, photographic images, video and/or audio recordings. DATA CONCERNING PARENT/LEGAL GUARDIAN Common data: Name, surname, and other elements indicated in the identification document
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	PROCESSING PURPOSES	 LEGAL BASIS OF PROCESSING	 DATA RETENTION PERIOD
DATA CONCERNING CHILD			
	The images and videos will be processed for publication on the websites of the MAIRE group, on the sites of third parties authorized by the Data Controller and through any other means and form of communication to the public, and other systems or technologies of remote communication, useful for the promotion of events by the Data Controller. Images and videos are also intended to document the initiative and spread it through digital communication channels, including popular social media.	Consent (optional and revocable at any time)	The photographic images and audio and video recordings will be kept in the archives of the Data Controller, in relation to their possible use for the purposes indicated, for a period of five years. After this period, the data will be permanently deleted or transformed into an anonymous form. Data not controlled by the Data Controller disseminated on the web (Facebook, You Tube, Instagram, Twitter, LinkedIn, corporate documents etc.) are excluded.
	For sending information material about the Data Controller’s activity (such as newsletters, brochures, event invitations) by e-mail.	Consent (optional and revocable at any time)	Until the consent is withdrawn. In case of withdrawal of consent, data will be destroyed and deleted.
DATA CONCERNING PARENT/LEGAL GUARDIAN			
	The data relating to the parent/legal guardian will be used for administrative purposes, such as participation in the event and management of related activities by the child.	Legitimate interest	The data will be kept for up to 5 years after the end of the event.


If necessary, to ascertain, exercise or defend the rights of the Data Controller in court and/or out of court.	Legitimate interest (defence in court).	In the case of judicial litigation, for the entire duration of the same, until the exhaustion of the terms of practicability of appeals.
Once the above retention terms have elapsed, the data will be destroyed, deleted or made anonymous.		

	DATA SUPPLY
	<p>For the child, the provision of data is optional, however refusal to provide data implies the impossibility of allowing the person concerned to be made aware of the initiatives of the Foundation and to be mentioned in the related communications activities.</p> <p>For the parent/guardian, the provision of the Data is mandatory; failure to provide it does not allow the child to be made aware of the Foundation's initiatives and to be mentioned in the communications activities relating to the event.</p>

	CATEGORIES OF DATA RECIPIENTS
	<p>The Data may be communicated to external individuals/entities operating as data controllers, such as supervisory and control authorities and any public or private entities entitled to request data.</p> <p>The data may be processed, on behalf of the Data Controller, by entities designated as data processor, such as companies that organize events or support Foundation in communication activities</p>

	PARTIES AUTHORIZED FOR PROCESSING
	<p>The Data may be processed by employees of the Company belonging to departments responsible for the pursuit of the aforementioned purposes that have been expressly authorized for processing and have received adequate operating instructions by Data Controller or Data Processor</p>

	TRANSFER OF PERSONAL DATA TO COUNTRIES OUTSIDE THE EUROPEAN UNION
	<p>The data may be transferred to legal entities belonging to the MAIRE group or to other subjects in countries outside of Europe, pursuant to a contractual or commercial relationship or for specific business needs.</p>

	RIGHTS OF DATA SUBJECT - COMPLAINTS TO THE CONTROL AUTHORITY
	<p>By contacting the Group Corporate Affairs Department, Governance, Ethics & Compliance Depart. via e-mail privacy@groupmaire.com the data subjects can ask the Company to have access to their data, deletion, the correction of inaccurate data, the integration of incomplete data, the limitation of processing in the cases provided for by article 18 GDPR¹, and oppose the processing carried out for legitimate interest of the controller.</p>

¹ The right to limitation of the processing consists in the temporary submission of the data to the storage operation only, in the following cases provided for by art. 18 GDPR:

- a) the accuracy of the personal data is contested by the data subject, for a period enabling the controller to verify the accuracy of the personal data;
- b) the processing is unlawful, and the data subject opposes the erasure of the personal data and requests the restriction of their use instead;



Furthermore, if processing is based on consent or on the contract and is carried out using automated tools, the data subject shall have the right to receive the Data in a structured and commonly used format that can be read on automatic devices, and, if technically feasible, to send them to another controller without impediments.

The data subject shall have the right to refusal the consent for the processing of information material in any moment and to oppose the processing carried out for the same purposes. Nevertheless, the data subject that prefers to be contacted by non-automated means may refuse the automated communication.

Data subjects are entitled to lodge a complaint with the competent supervisory authority.



KNOWLEDGE OF THE PRIVACY POLICY

I have received and read the Privacy Policy.

Date _____

Sign _____



CONSENT TO PERSONAL DATA PROCESSING

Having read the Privacy Policy above, aware that my consent is purely optional, as well as revocable at any time:

a. I consent to the processing child's data for the purposes of promoting Foundation events (images, video and/or audio recordings).

I AGREE

I DO NOT AGREE

b. I consent to the processing of child's data by the Data Controller for the purposes of disseminating information material: sending via e-mail newsletters, brochures and invitations to events.

I AGREE

I DO NOT AGREE

Parent/ legal guardian sign _____

The undersigned declares at his own risk that the choices and permissions subscribed in this form have been made with the consent of the other parent.

Place and date _____ Sign _____


or



I declare that I have signed only as the sole holder of parental responsibility.

Place and date _____ Sign _____

- c) the controller no longer needs the personal data for the purposes of the processing, but they are required by the data subject for the establishment, exercise or defense of legal claims;
- d) the data subject has objected to processing pursuant to Article 21(1) pending the verification whether the legitimate grounds of the controller override those of the data subject.

CONSENT FORM FOR THE PUBLICATION OF OWN PHOTOGRAPHIC IMAGES OR VIDEO FOOTAGE
Fondazione MAIRE – ETS EVENTS

	INFORMATION
	<p>Name and surname _____</p> <p>as mother/father/legal guardian of</p> <p>(child name and surname) _____</p>

 	<p>The interested party, as identified above, hereby, pursuant to article 10 of the Italian Civil Code and articles 96 and 97 of Law n. 633/1941 (Copyright Law), AUTHORIZES the Foundation to use, reproduce, adapt, modify, publish, distribute, exhibit and/or disseminate the content, through any medium and communication system, including the Internet, of video and/or photographic images taken to the child, or parts thereof, within the framework of the event in question.</p> <p>In particular, the video and/or photographic images of the child or parts of them may be published on the website and social pages (e.g. You tube, Facebook, LinkedIn, Instagram) of the Foundation or other companies of the Maire group, publicly distributed during trade fairs, events, presentations, workshops, conferences, television broadcasts as well as in company newsletters and third parties or published in newspapers, magazines, brochures, social networks, internet sites and corporate intranets.</p> <p>It also prohibits its use in contexts that would impair personal dignity and decorum.</p> <p>The installation and use of images are to be considered as being done free of charge.</p> <p>Date ____/____/_____</p> <p>Parent/ legal guardian sign _____</p>
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Fondazione MAIRE – ETS